



DEPARTMENT OF THE NAVY

**NAVY PERSONNEL COMMAND
5720 INTEGRITY DRIVE
MILLINGTON TN 38055-0000**

1700
PERS-651
27 June 01

From: Commander, Navy Personnel Command
To: Commanding Officers Administering MWR Activities

Subj: NAVY FLEET RECREATION/LIBERTY PROGRAM WORKSHOP

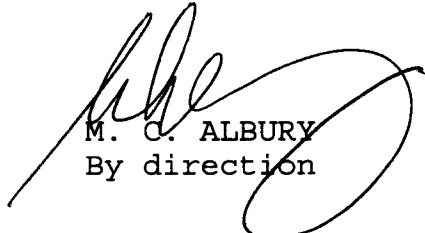
Encl: (1) Navy Fleet Recreation/Liberty Workshop Agenda
(2) Navy Fleet Recreation/Liberty Workshop Registration Form

1. The Navy Fleet Recreation/Liberty Staff (PERS-651) will conduct a workshop for MWR Fleet Recreation, Liberty Coordinators and Fleet and Force Master Chiefs on August 15-17, 2001. The workshop will be held at Naval Station Pearl Harbor, Hawaii. This workshop will begin at 1200 at Lockwood Hall on 15 August 2001. These valuable sessions will provide information and updates on current issues in the Mission Essential program realm. Enclosure (1) provides an overview of the topics to be addressed.

2. Individuals registering for this valuable workshop should complete and submit enclosure (2) to PERS-651 no later than 01 August 2001. There is no conference registration fee. Transportation and per diem expenses are the responsibility of each command. PERS-651 will provide BOQ reservations, once registration form is received.

3. Attire will be business casual for civilians and uniform of the day for military attendees.

4. For additional information or assistance Navy Personnel Command point of contact for this workshop is Ms. Terri Thorne or Ms. Tonya Wilkins (PERS-651S) at (DSN) 882-6533/6545 or (C) 901-874-6533/6545.


M. C. ALBURY
By direction

Copy to:
Echelon II and III Commands